

Finance and Budget Committee

Meeting date: March 19, 2025

Agenda Item #: 8

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Lotus Engineering and Sustainability to provide building policy collaborative facilitation services for the building decarbonization program in an amount not to exceed \$2,500,000 through October 16, 2029. The initial contract term will run through April 13, 2027, with the option to renew for additional one-year terms upon satisfactory performance.

Agenda item type: Action item

Summary

A request to authorize the Executive Director to negotiate and execute a contract with Lotus Engineering and Sustainability to provide facilitation services for the Building Policy Collaborative. The Building Policy Collaborative is part of the building decarbonization program and provides direct support to participating local agencies.

Background

DRCOG received a \$199.7 million grant from the U.S. Environmental Protection Agency's Climate Pollution Reduction Grant program to implement a regional building decarbonization initiative. As part of this effort, the initiative includes a \$39,000,000 Building Policy Collaborative (BPC) program to support pollution reduction and healthy buildings by advancing consistent, coordinated, and ambitious, high-performance building policy across the region. A core component of the BPC program is \$2,500,000 million for the creation and facilitation of a regional policy network for zero-emissions and electric-forward policy BPC Peer Network.

On January 9, 2025, DRCOG released a Request for Proposals (RFP) to solicit services from agencies with experience in building policy, facilitation and research to support DRCOG's Building Policy Collaborative. DRCOG received 3 qualifying proposals in response to the RFP that were reviewed and evaluated by a selection panel. The panel included subject matter experts from DRCOG's building decarbonization program and municipal staff that were involved in the development of the original CPRG grant application. Review criteria included experience and qualifications, approach to work, cost, and overall quality of proposal.

The panel identified all three proposals as warranting an interview and conducted interviews with responding firms the week of March 10. Interviews were scored on overall quality of presentation, quality of questions and answers, and project understanding.



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Based on the selection panel's evaluation, DRCOG staff recommend that the Finance and Budget Committee authorize the Executive Director to negotiate and execute a contract with the preferred consultant, Lotus Engineering and Sustainability.

Action by others

None

Previous discussion/action

None

Recommendation

Move to adopt a resolution authorizing the Executive Director to negotiate and execute a contract with Lotus Engineering and Sustainability to provide building policy collaborative facilitation services for the building decarbonization program in an amount not to exceed \$2,500,000 through October 16, 2029. The initial contract term will run through April 13, 2027, with the option to renew for additional one-year terms upon satisfactory performance.

Attachment

Draft resolution

For more information

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