

**AGENDA**  
**PERFORMANCE AND ENGAGEMENT COMMITTEE**  
**WEDNESDAY, August 16, 2023**  
**5:00 p.m. – 5:30 p.m.**  
**1001 17th Street**  
**7th Floor, Red Rocks Conference Room**  
**Denver, CO**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda
  - July 19, 2023 meeting summary  
(Attachment A)

**ACTION ITEM**

3. Discussion of a restricted hybrid option for the DRCOG Board of Directors  
(Attachment B) Douglas W. Rex, Executive Director

**INFORMATIONAL BRIEFING**

4. Annual awards celebration preview  
(Attachment C) Amber Leberman, Manager, Communications and Marketing

**ADMINISTRATIVE ITEMS**

5. Report of the Chair
6. Report of the Executive Director
7. Other Matters by Members
8. **Next Meeting – September 20, 2023**
9. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.



# ATTACH A

SUMMARY  
PERFORMANCE AND ENGAGEMENT COMMITTEE  
Wednesday, July 19, 2023

Members Present:

Jeff Baker, Chair	Arapahoe County
Kevin Flynn	City and County of Denver
George Teal	Douglas County
Nicole Speer	Boulder
Tammy Maurer	Centennial
Steve Conklin	Edgewater
Jeslin Shahrezaei	Lakewood
Wynne Shaw	Lone Tree
John Diak	Parker
Bud Starker	Wheat Ridge

Others present: Doug Rex, Executive Director and DRCOG staff.

Chair Baker called the meeting to order at 5:00 p.m. with a quorum present.

Move to adopt the consent agenda

Director Starker **moved** to approve the consent agenda. The motion was **seconded** and **passed** with 9 in favor and 1 abstention.

Items on the consent agenda included:

- Summary of the June 21, 2023 meeting

Continued discussion on the Board of Directors meeting participation options

Executive Director Rex continued the discussion on meeting options with the committee members. At the June meeting, P&E Committee members asked staff to make updates to the language of the restricted hybrid meeting option, where Board member representatives may participate electronically as authorized by the Chair. Members again discussed the language presented to them and asked staff to further clarify statements in the proposal and add information regarding why the Board believes in-person meetings are important. No action was taken at this time and will come back to the August meeting for approval.

Report of the Chair

There was no report.

Report of the Executive Director

There was no report.

Other Matters by Members

There were no other matters by members.

Next Meeting – August 16, 2023

The meeting adjourned at 5:35 p.m.

**ATTACH B**

To: Members of the Performance and Engagement Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
August 16, 2023	Action	3

#### SUBJECT

DRCOG Board of Directors meeting participation.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff requests the Performance and Engagement committee to recommend to the Board of Directors the restricted hybrid option as presented.

#### ACTION BY OTHERS

N/A

#### SUMMARY

At the July meeting, P&E Committee members were asked to discuss and provide feedback on the staff-recommended restricted hybrid meeting option. Staff has made updates as requested and prepared the final proposal for the Committee's consideration.

*Since 1955, the Denver Regional Council of Governments has brought together local governments to enhance our region's quality of life. The Board acknowledges the importance of in-person collaboration to build relationships and trust, and to encourage active participation among members. The Board also supports broad and informed decision-making and understands that in-person participation is not always possible. Therefore, the Board has adopted the following meeting participation policy to accommodate limited instances when Board member representatives may be permitted to participate electronically.*

*Monthly DRCOG Board meetings shall occur in person unless otherwise determined by the Chair. Board member representatives may request to participate electronically if their alternate is unavailable **to be present and/or prepared** and the member representative is traveling for work, out of medical necessity, or if authorized by the Chair.*

*Request to participate electronically for any reason must be submitted by the member representative to the Chair and Executive Director no later than three (3) hours before the start of the meeting **and needs to be authorized by the Chair**. The member representative shall state the reason for electronic participation and an acknowledgement that an attempt had been made to secure the attendance of the alternate.*

#### PREVIOUS DISCUSSIONS/ACTIONS

[June 21, 2023](#) – Staff presented the restricted hybrid option to committee members for discussion and consideration.

[July 19, 2023](#) – Staff presented requested updates to the restricted hybrid option for discussion and consideration.

PROPOSED MOTION

Move to recommend the restricted hybrid option to the Board of Directors for approval.

ATTACHMENTS

N/A

ADDITIONAL INFORMATION

Should you have any questions, please contact Douglas W. Rex, Executive Director, at (303) 480-6701, or [drex@drcog.org](mailto:drex@drcog.org).

**ATTACH C**

To: Chair and Members of the Performance and Engagement Committee

From: Doug Rex, Executive Director  
303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
August 16, 2023	Informational Briefing	4

**SUBJECT**

Annual awards celebration preview

**PROPOSED ACTION/RECOMMENDATIONS**

N/A

**ACTION BY OTHERS**

N/A

**SUMMARY**

DRCOG staff continues planning for the awards celebration on Oct. 4 at Seawell Ballroom at the Denver Center for the Performing Arts. Staff will provide an overview of the plan to recognize winners and program details, an update on sponsorship progress and other details. Staff welcomes any discussion or questions from the Performance and Engagement Committee.

**PREVIOUS DISCUSSIONS/ACTIONS**

On June 21, the Performance and Engagement Committee selected winners of the Distinguished Service Award and the John V. Christensen Memorial Award, for which the identity of the recipient remains secret until the evening of the celebration. On Jan. 18, the Performance and Engagement Committee provided guidance on plans for the autumn awards celebration. On June 15, 2022, the Performance and Engagement Committee provided feedback on the April 2022 awards celebration.

**PROPOSED MOTION**

N/A

**ATTACHMENT**

Staff presentation

**ADDITIONAL INFORMATION**

If you have any questions regarding this item, please contact Doug Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org); Steve Erickson, Director, Communications and Marketing at 303-480-6716 or [serickson@drcog.org](mailto:serickson@drcog.org).



# 2023 AWARDS CELEBRATION

Event preview

Amber Leberman,  
Communications Manager

# PURPOSE: CELEBRATE REGIONAL SUCCESS!



- Recognize progress toward **Metro Vision**'s objectives.
- Recognize exceptional **individual contributions**.
- Provide attendees the opportunity to **socialize, network** and **make connections** with each other.
- Enhance DRCOG's **reputation as a champion of collaboration** among local governments and partners.

# AWARDS CELEBRATION PREVIEW



- 6 p.m. **social hour.**
- 7 p.m. **dinner** and **program.**
- Wednesday, **Oct. 4.**
- **Seawell Ballroom** at the **Denver Center for the Performing Arts.**
- The council hosted its 60th anniversary celebration at Seawell Ballroom in 2015.



# CATERING



- **Plated, seated meal.**
- Staff selected **Serendipity Catering**, based in Lakewood, in part due to its commitment to sustainability.
- Serendipity agreed to a **sponsorship arrangement** for Bike to Work Day and the awards celebration, which reduced catering costs.

# AWARD WINNERS



## Metro Vision Awards

- Eight winning **projects, programs, partnerships** or **plans**.
- Selected by a **panel of judges**.

## Distinguished Service Awards

- Nine **individuals** who have made exceptional contributions to the Denver Regional Council of Governments.
- Nominated by staff, selected by the **Performance and Engagement Committee**.

# AWARD WINNERS (continued)



## Way to Go Awards

- Three **champions** of sustainable commuting.
- Two individuals, one organization.
- Selected by a **panel of judges**.

## John V. Christensen Memorial Award

- Identity is kept **secret** until the program.
- One champion of **regionwide collaboration**.
- Selected by the **Performance and Engagement Committee**.

# PROGRAM HIGHLIGHTS



- **Celebrate winners** by highlighting regional successes and partnerships.
- **Keep it engaging:** Staff is developing lively, snappy multimedia content to **meaningfully celebrate 21 winners**, who will be recognized by category.



# PROGRAM HIGHLIGHTS (continued)



- Staff have invited **Gov. Jared Polis** and **Denver mayor Mike Johnston** to deliver greetings.
- Recognition of **immediate past chair Kevin Flynn**, council member from City and County of Denver.
- **Regional quiz** with prizes.





# REGISTRATION DETAILS



- Board directors and alternates receive **complimentary admission** for themselves.
- Board directors and alternates may bring their **first guest for \$49**. (Additional guests are \$89.)
- Member governments may **sponsor a table** (10 seats) for \$900.
- Need help registering? Contact [awards@drcog.org](mailto:awards@drcog.org).

# SPONSORSHIP COMMITMENTS



- Senior staff are actively **recruiting sponsors**.
- As requested by this committee, staff sent the Board **ambassador information** on July 13. **Prospective sponsors** may contact [awards@drcog.org](mailto:awards@drcog.org).

2022 actual	\$84,000
2023 goal	\$85,000
<b>To date</b> (as-of Monday, Aug. 7)	<b>\$19,000</b>





# DISCUSSION

**Amber Leberman**

**Communications Manager, Communications and Marketing**

**303-480-6706**

**[aleberman@drcog.org](mailto:aleberman@drcog.org)**