

**AGENDA**  
**FINANCE AND BUDGET COMMITTEE**  
**WEDNESDAY, January 18, 2023**  
**5:30 p.m. – 6:15 p.m.**  
**VIDEO/WEB CONFERENCE**  
**Denver, CO**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda  
i. Approve November 16, 2022 minutes  
(Attachment A)

**ACTION ITEMS**

3. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Brite Systems for approximately \$200,000 with a one year term to build, test, and deploy an enhancement to the comprehensive data system that currently supports AAA programs and services.  
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging
4. Discussion of a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District (RTD) for support of the vanpool services offered by DRCOG's Way to Go program in an amount not to exceed \$450,000 beginning on January 1, 2023 and terminating on December 31, 2023.  
(Attachment C) Steve Erickson, Director, Communications and Marketing
5. Discussion of a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, with a not-to-exceed budget amount of \$450,000 per year, beginning on January 1, 2023, and terminating on December 31, 2023, with the option to renew for two additional one-year terms upon satisfactory performance.  
(Attachment D) Steve Erickson, Director, Communications and Marketing

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 480-6701.



6. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with Kucera International, Inc. in an amount not to exceed \$350,000 with a term of February 2023 through September 2024 to create planimetric datasets.  
(Attachment E) Ashley Summers, Director, Strategic Implementation
7. Discussion of a resolution authorizing the Executive Director to contract with Dulles Technology Partners, Inc for approximately \$100,000 to implement a new grant management system.  
(Attachment F) Travis Noon, Program Manager, AAA Grant Compliance
8. Discussion of a resolution authorizing the Executive Director to accept state funds in the amount of \$100,000 from the Office of Economic Development and International Trade (OEDIT) for the purpose of contracting for Infrastructure Investments and Jobs Act (IIJA) grants navigation services for DRCOG and DRCOG member governments.  
(Attachment G) Flo Raitano, Director, Partnership Development and Innovation

### **ADMINISTRATIVE ITEMS**

9. Report of the Chair
10. Report of the Executive Director
11. Other Matters by Members
12. **Next Meeting – February 15, 2023**
13. Adjourn

# ATTACH A

SUMMARY  
FINANCE AND BUDGET COMMITTEE MEETING  
Wednesday, November 16, 2022

Present:

Jeff Baker, Chair	Arapahoe County
Claire Levy	Boulder County
Nicholas Williams	Denver City & County
Alison Coombs	Aurora
Deborah Mulvey	Castle Pines
Paul Haseman	Golden

Others Present: Doug Rex, Executive Director; Paul Niedermuller, Clifton Larsen Allen; and DRCOG staff.

Chair Baker called the meeting to order at 5:40 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Levy **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the October 19, 2022 Meeting

Discussion of a resolution authorizing the Executive Director to allocate additional federal and state funds to AAA contractors totaling approximately \$2,700,000 for the state fiscal year ending June 30, 2023.

Sharon Day provided a brief overview of the fund allocations to the members. DRCOG informed AAA contractors of the opportunity to request additional funds to support services in FY2023, in anticipation of receiving carryover funds from federal Older Americans Act and American Rescue Plan Act. Over two-thirds of current contractors responded with requests totaling approximately \$3.2 million. Contractors submitted correspondent program budgets including the numbers of service units and consumers served, together with explanations for needing the additional funds. The ACA funding subcommittee reviewed the requests and have made recommendations based on estimated available funding of approximately \$2.7 million.

Director Levy **moved** to adopt Resolution No. 32, 2022, authorizing the Executive Director to allocate additional federal and state funds to AAA contractors totaling approximately \$2,700,000 for the state fiscal year ending June 30, 2023. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to accept state funds of \$529,670 from Senate Bill 21-290 and to allocate them to projects as approved by the State Unit on Aging.

## Finance and Budget Committee Meeting Summary

November 16, 2022

Page 2

Sharon Day provided an overview of the funding allocations to the members. DRCOG recently received an award notice for approximately \$530K, providing partial funding for three projects in DRCOG's application. One of the projects awarded funding was for further development of the AAA's new data system, ASPIRE, to include enhanced service referral and tracking capabilities. Funding was also awarded to partially fund equipment for Volunteers of America's new central kitchen facility in Commerce City. Lastly, funding included Senior Support Services' project to upgrade/replace outdated computer equipment.

Director Williams **moved** to adopt Resolution No. 33, 2022, authorizing the Executive Director to accept state funds of \$529,670 from Senate Bill 21-290 and to allocate them to projects as approved by the State Unit on Aging. The motion was **seconded** and **passed** unanimously.

### Presentation of the DRCOG 2021/2022 Audit

Paul Niedermuller, Clifton Larsen Allen, provided an overview of the audit to the committee. Each year, in accordance with the DRCOG Articles of Association, DRCOG shall obtain an annual audit of its financial transactions and expenditures. No findings were reported in this audit for federal awards.

### Updates to DRCOG's Investment Policy

Jenny Dock explained the updates to the policy to members. It is the policy of the Denver Regional Council of Governments (DRCOG) to invest its funds with the goal of obtaining the highest investment return consistent with the preservation of principal and provision of the liquidity necessary for daily cash flow demands. This policy applies to General Fund investment activity of DRCOG managed by the Director of Administration and Finance with oversight by the Finance and Budget Committee. The updated policy has been reviewed by DRCOG's independent auditing firm as well as DRCOG's investment broker and meets federal investment standards required of government entities. Investment activities related to DRCOG's retirement funds exist separately and are not governed by this Policy.

### Report of Chair

There was no report.

### Report of Executive Director

Executive Director Rex stated that DRCOG anticipated that the December Board meeting would be canceled.

### Other Matters by Members

There were no other matters by members.

### Next Meeting

The next meeting is scheduled for January 18, 2023.

The meeting adjourned at 6:12 p.m.

**ATTACH B**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6701 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	3

#### SUBJECT

This action is related to negotiating a new contract with Brite Systems to build an enhancement to the Area Agency on Aging's (AAA) new data system. The enhancement will enable AAA staff to send client information to AAA contractors through a secure and automated process and receive information on services delivered to clients once delivered.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to contract with Brite Systems for up to \$200,000 to build, test and deploy an enhancement to the comprehensive data system they have just built for the AAA.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The DRCOG AAA began a project in 2021 to build a new data system to address the workflow deficiencies and reporting inadequacies AAA staff experienced in their day-to-day work. Brite Systems was selected from among the competitive bids to complete the project. In December 2022 the new system, named ASPIRE, was deployed.

Concurrently, in November 2022, DRCOG was awarded \$200,000 to enhance ASPIRE's abilities with state funding from the Senate Bill 21-290 AAA grant program. The enhancement will enable staff to send client specific information directly to a AAA contractor once permission is given by the client. This will allow the contractor to enroll the client in necessary services much more quickly and efficiently.

The ASPIRE enhancement will also enable DRCOG staff to track which clients receive services and which do not. This ability will also provide actionable information to DRCOG staff that work with our contractors to create service delivery improvements and operational efficiencies, decrease the effort required by both clients and contractor staff to be enrolled in services, and increase the already positive experience our clients have.

DRCOG will work with the State to coordinate integration of ASPIRE with the State's new data system known as SUDS. Brite Systems was the State's contractor for development of SUDS. Based on its depth of expertise working on the systems projects of both the State and DRCOG, Brite Systems has been chosen to complete the ASPIRE enhancement.

In addition to simplifying the referral process for our clients and contractors, this enhancement will aid in the AAA's efforts to meet the new technology demands being placed on community-based organizations by health care providers, state agencies, and the Governor's Office of eHealth Innovation. The development of the ASPIRE enhancement is funded through SB21-290 funds.

#### PREVIOUS DISCUSSIONS/ACTIONS

[February 16, 2022](#) - Resolution No. 3 approved February 16, 2022

[November 12, 2022](#) - Resolution No. 33 approved November 16, 2022

#### PROPOSED MOTION

Moe to approve a resolution authorizing the Executive Director to negotiate and execute a contract with Brite Systems for approximately \$200,000 with a one-year term to build, test, and deploy an enhancement to the comprehensive data system that currently supports AAA programs and services.

#### ATTACHMENTS

Draft Resolution

#### ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at [drex@drcog.org](mailto:drex@drcog.org) or (303) 480-6701; or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).



DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTATE AND EXECUTE A CONTRACT WITH BRITE SYSTEMS FOR APPROXIMATELY \$200,000 WITH A ONE-YEAR TERM TO BUILD, TEST, AND DEPLOY AN ENHANCEMENT TO THE COMPREHENSIVE DATA SYSTEM THAT CURRENTLY SUPPORTS AAA PROGRAMS AND SERVICES.

WHEREAS, the DRCOG AAA has built and deployed a new data system to address the workflow deficiencies and reporting inadequacies; and

WHEREAS, after an extensive discovery process with stakeholders DRCOG has identified that the ability to send client information securely and automatically to current AAA contractors is a vital ability that the AAA will need to better serve the region in the near future; and

WHEREAS, DRCOG AAA has chosen Brite Systems to complete this work based on their experience building the current AAA data system and exclusive knowledge of the State's new data system.

NOW, THEREFORE, BE IT RESOLVED the Finance and Budget Committee hereby authorizes the Executive Director to negotiate and execute a contract with Brite Systems for up to \$200,000 with a one-year term to build, test, and deploy an enhancement to the comprehensive data system that currently supports AAA programs and services.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

---

Jeff Baker, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

---

Douglas W. Rex, Executive Director

**ATTACH C**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [DRex@drcog.org](mailto:DRex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	4

**SUBJECT**

This action is related to executing a contract with the Regional Transportation District (RTD) for support of the vanpool services offered by DRCOG's Way to Go program.

**PROPOSED ACTION/RECOMMENDATIONS**

DRCOG staff recommends authorizing the Executive Director to execute a contract with the Regional Transportation District (RTD) for support of the vanpool services offered by DRCOG's Way to Go program in an amount not to exceed \$450,000 beginning on January 1, 2023 and terminating on December 31, 2023.

**ACTION BY OTHERS**

NA

**SUMMARY**

RTD has expressed a commitment to vanpooling as a complement to its transit services, particularly for low volume peak travel times and dispersed commute travel. For 2023, RTD has budgeted \$450,000 for passenger fare subsidies for the Way to Go vanpool program.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

Move to approve a resolution authorizing the Executive Director to execute a contract with the Regional Transportation District (RTD) for support of the vanpool services offered by DRCOG's Way to Go program in an amount not to exceed \$450,000 beginning on January 1, 2023 and terminating on December 31, 2023.

**ATTACHMENT**

Draft resolution

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [DRex@drcog.org](mailto:DRex@drcog.org) or Steve Erickson, Director Communications and Marketing, at 303-480-6716 or [SErickson@drcog.org](mailto:SErickson@drcog.org)

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH THE REGIONAL TRANSPORTATION DISTRICT (RTD) FOR SUPPORT OF THE VANPOOL SERVICES OFFERED BY DRCOG'S WAY TO GO PROGRAM IN AN AMOUNT NOT TO EXCEED \$450,000 BEGINNING ON JANUARY 1, 2023, AND TERMINATING ON DECEMBER 31, 2023.

WHEREAS, DRCOG has, through its Way to Go program, successfully administered commuter vanpool services since 1992; and

WHEREAS, RTD has expressed a commitment to vanpooling as a complement to its transit services, particularly for low volume peak travel times and dispersed commute travel; and

WHEREAS, RTD has budgeted \$450,000 in 2023 for passenger fare subsidies for Way to Go vanpool services; and

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to execute a contract with the Regional Transportation District (RTD) for support of the vanpool services offered by DRCOG's Way to Go program in an amount not to exceed \$450,000 beginning on January 1, 2023 and terminating on December 31, 2023.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

\_\_\_\_\_  
Jeff Baker Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

\_\_\_\_\_  
Douglas W. Rex, Executive Director

**ATTACH D**

To: Chair and Members of the Finance and Budget Committee

From: Doug Rex, Executive Director  
303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	5

**SUBJECT**

This action is related to executing a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program.

**PROPOSED ACTION/RECOMMENDATIONS**

DRCOG staff recommends authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services.

**ACTION BY OTHERS**

NA

**SUMMARY**

DRCOG's Way to Go program markets vanpooling as a commute option to help reduce traffic congestion and vehicle miles of travel in the Denver region. Vanpool riders pay a fare to ride in a vanpool, and the Regional Transportation District (RTD) subsidizes these fares through the Way to Go program. DRCOG must contract with a firm to lease vans to vanpool groups, provide administrative services, and serve as the direct reporter of vanpool data to the National Transit Database (NTD). Enterprise Leasing Company of Denver, LLC was selected for recommendation to provide these services through a competitive RFP process. This action will permit DRCOG to align the termination date and budget of the contract with Enterprise Leasing Company of Denver, LLC with DRCOG's agreement with RTD to subsidize vanpool fares.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

Move to approve a resolution authorizing the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$450,000 per year, beginning on January 1, 2023 and terminating on December 31, 2023, with the option to renew for two additional one-year terms upon satisfactory performance.

**ATTACHMENT**

Draft resolution

**ADDITIONAL INFORMATION**

If you need additional information, please contact Doug Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org), or contact Steve Erickson, Communications and Marketing Director, at 303-480-6716 or [serickson@drcog.org](mailto:serickson@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH ENTERPRISE LEASING COMPANY OF DENVER, LLC TO PROVIDE VANPOOL SERVICES FOR THE WAY TO GO VANPOOL PROGRAM, IN A TOTAL AMOUNT NOT TO EXCEED \$450,000 PER YEAR, BEGINNING ON JANUARY 1, 2023, AND TERMINATING ON DECEMBER 31, 2023, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS UPON SATISFACTORY PERFORMANCE.

WHEREAS, DRCOG's Way to Go program markets vanpooling as a commute option to help reduce traffic congestion and reduce vehicle miles of travel in the Denver region; and

WHEREAS, the Regional Transportation District (RTD) subsidizes vanpool fares through the Way to Go vanpool program; and

WHEREAS, it is necessary for DRCOG to contract with a firm to lease vans to vanpool groups, provide administrative services, and serve as the direct reporter of vanpool data to the National Transit Database (NTD); and

WHEREAS, Enterprise Leasing Company of Denver, LLC was selected for recommendation through a competitive RFP process to provide vanpool services for the Way to Go vanpool program.

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee of the Denver Regional Council of Governments authorizes the Executive Director to execute a contract with Enterprise Leasing Company of Denver, LLC to provide vanpool services for the Way to Go vanpool program, in a total amount not to exceed \$450,000 per year, beginning on January 1, 2023, and terminating on December 31, 2023, with the option to renew for two additional one-year terms upon satisfactory performance.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

---

Jeff Baker Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

---

Douglas W. Rex, Executive Director

**ATTACHE**



To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Executive Director  
303-480-6701 or [DRex@drcog.org](mailto:DRex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	6

#### SUBJECT

This action pertains to the purchase of planimetric data on behalf of member governments and local partners in support of local and regional decision-making, as well as DRCOG transportation planning efforts.

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends executing a contract with Kucera International, Inc. for the procurement of planimetric data created from 2022 DRAPP (Denver Regional Aerial Photography Project) imagery.

#### ACTION BY OTHERS

N/A

#### SUMMARY

Since 2014, DRCOG has facilitated the joint purchase of planimetric data, passing on time and cost savings to participating partners. Based on the success of previous projects, our regional partners have requested that DRCOG continue to facilitate and manage the process to use DRAPP imagery to create planimetric datasets. These datasets support numerous local and regional planning initiatives.

In March 2020, a Request for Proposals (RFP) was published to secure a vendor to create the planimetric datasets. There were five respondents to the RFP. A review panel of DRCOG staff as well as external stakeholders reviewed the submittals. The panel concluded that Kucera International, Inc. (who performed this work for DRCOG in 2014, 2016, and 2018) was best positioned to perform the work due to this vendor's familiarity with our data, previous project requirements, their competitive pricing, and our partner's satisfaction with their past work. The contract that was drafted in 2020 allowed for a renewal in 2022 based on satisfactory performance.

DRCOG, in consultation with our partners, is finalizing specifications for the 2022 planimetric features, including individual partner contributions to the project. Current partner commitments total over \$250,000. The project budget and scope for this contract will reflect final partner contributions and project specifications that can be accommodated based on funding secured from project partners.

Additionally, part of the project will be funded through DRCOG's Unified Planning Work Program (UPWP). Costs to the UPWP fund will not exceed \$75,000.

Based on project planning with partners over the past ten months and DRCOG's experience with previous planimetric projects, the total contract is not expected to exceed \$350,000.

PREVIOUS DISCUSSIONS/ACTIONS
------------------------------

N/A

PROPOSED MOTION
-----------------

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with Kucera International, Inc. in an amount not to exceed \$350,000 for the term of February 2023 through September 2024 to create planimetric datasets.

ATTACHMENT
------------

Draft resolution

ADDITIONAL INFORMATION
------------------------

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org); or Ashley Summers, Director of Strategic Implementation at 303-480-6746 or [asummers@drcog.org](mailto:asummers@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS

STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE                      RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH KUCERA INTERNATIONAL, INC. IN AN AMOUNT NOT TO EXCEED \$350,00 FOR THE TERM OF FEBRUARY 2023 THROUGH SEPTEMBER 2024 TO CREATE PLANIMETRIC DATASETS.

WHEREAS, since 2014, DRCOG has facilitated the joint purchase of planimetric data; passing on time and cost savings to participating partners; and

WHEREAS, based on the success of previous projects, our regional partners have requested that DRCOG continue to facilitate and manage the process; and

WHEREAS, a Request for Proposals (RFP) was published in March 2020 to secure a vendor to create the planimetric datasets; and

WHEREAS, a review panel consisting of DRCOG staff and external stakeholders reviewed the 5 submissions to the RFP and concluded that Kucera International, Inc was best positioned to perform the work due to the vendor's familiarity with our data, previous project requirements, their competitive pricing, and our partner's satisfaction with their past work; and

WHEREAS, the contract with Kucera International allows for a renewal in 2022 based on satisfactory performance;

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to negotiate and execute a contract with Kucera International, Inc. in an amount not to exceed \$350,000 for the term of February 2023 through September 2024 to create planimetric data sets.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

---

Jeff Baker, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

---

Douglas W. Rex, Executive Director

**ATTACH F**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
(303) 480-6747 or [drex@drcoq.org](mailto:drex@drcoq.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	7

#### SUBJECT

This item pertains to a contract with Dulles Technology Partners, Inc to implement a new grant management system.

#### PROPOSED ACTION/RECOMMENDATIONS

Staff recommends authorizing the Executive Director to contract with Dulles Technology Partners, Inc for approximately \$100,000 to implement a new grant management system.

#### ACTION BY OTHERS

N/A

#### SUMMARY

DRCOG released an RFP for a new grant management system to monitor Older American's Act and Federal Transit Administration 5310 subawards, among others. DRCOG currently contracts with Chocolate Software to maintain software to manage subawards throughout the whole grant life cycle. This includes releasing RFPs for new projects, collecting reimbursements, and monitoring budgets and progress on these awards. As DRCOG has taken on additional funding, it has become necessary to purchase a new system that will better meet our needs to monitor these grants.

DRCOG received bids from 8 software vendors. DRCOG staff scored the proposals based on the following criteria: Experience and Capability, Management Qualifications, Cost, References, DBE Participation, Ability to Implement the SOW, Contract Compliance, and Interviews/Demos. Based on the scores from DRCOG staff, DRCOG intends to contract with Dulles Technology Partners to implement a new grant management system.

Dulles Technology Partners' system, WebGrants, is a mature system that is robust and meets the needs of DRCOG. Dulles has experience developing grant management software for numerous local, state, and federal grant making agencies. WebGrants is adaptable to meet DRCOG's current and future needs. WebGrants supports grant making through the whole grant life cycle, including releasing requests for proposals, creating contract/grants, monitoring grants (reimbursements, on-site visits, etc.) and grant closeout reporting. In addition to meeting the needs in the SOW, WebGrants is HIPAA compliant, and will result in cost savings in subsequent years, as DRCOG staff would be able to create/update the system using the built-in tools provided by WebGrants. This will allow DRCOG to be more flexible if we were to take on additional funding that requires subaward management. The ongoing maintenance costs are less than DRCOG's current system. WebGrants is also able to connect to other system utilized by DRCOG to create efficiencies in staff workflows and help collect data for reporting to funders.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to contract with Dulles Technology Partners, Inc for approximately \$100,000 to implement a new grant management system.

ATTACHMENTS

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org); or Travis Noon, Program Manager AAA Grant Compliance, at 303-480-6775 or [tnoon@drcog.org](mailto:tnoon@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH  
DULLES TECHNOLOGY PARTNERS, INC FOR APPROXIMATELY \$100,000 TO  
IMPLEMENT A NEW GRANT MANAGEMENT SYSTEM.

WHEREAS, DRCOG grants and monitors subawards to local agencies for services to older adults and individuals with disabilities; and

WHEREAS, DRCOG's current software system for managing these awards no longer meets the need of DRCOG; and

WHEREAS, DRCOG released and request for proposals for bids to implement a new grant management system for managing these subawards; and

WHEREAS, DRCOG staff reviewed the proposals and scored them based on the criteria outlined in the request for proposals, including cost, ability to implement the scope of work, and experience with similar systems;

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to contract with Dulles Technology Partners, Inc for approximately \$100,000 to implement a new grant management system.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

---

Jeff Baker, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

---

Douglas W. Rex, Executive Director

**ATTACH G**



To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
303-480-6747 or [drex@drco.org](mailto:drex@drco.org)

Meeting Date	Agenda Category	Agenda Item #
January 18, 2023	Action	8

#### SUBJECT

This item is regarding approval of state funds from the Office of Economic Development and International Trade (OEDIT).

#### PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends approval of state funds from OEDIT for the purpose of contracting for assistance with identifying appropriate Infrastructure, Investments and Jobs Act (IIJA) grant opportunities for DRCOG and DRCOG member governments.

#### ACTION BY OTHERS

N/A

#### SUMMARY

The bi-partisan Infrastructure Investment and Jobs Act of 2021 provides for approximately \$1.2 trillion in federal funds for investment in infrastructure and job creation, including approximately 200 IIJA programs applicable to Colorado and at least 70 of which are available to local governments in Colorado for a potential total of \$4.1 - \$7 billion in funding.

Recognizing that navigating this abundance of federal grant opportunities presents a challenge to many local governments in Colorado, the Governor's office, using funds made available through SB 22-15 and working with the Colorado Department of Local Affairs (DOLA) and the Office of Economic Development and International Trade (OEDIT), has made available \$100,000 in funding to each of the existing councils of governments in Colorado for the purpose of hiring or contracting for IIJA grant navigation services for their member governments. This grant requires no match and will allow DRCOG to use a portion of funds for administrative costs and staff time and expense. Funding for the contract services is allocated annually by the legislature to OEDIT and may continue for up to five years.

#### PREVIOUS DISCUSSIONS/ACTIONS

N/A

#### PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to accept state funds in the amount of \$100,000 from the Office of Economic Development and International Trade (OEDIT) for the purpose of contracting for Infrastructure Investments and Jobs Act (IIJA) grants navigation services for DRCOG and DRCOG member governments.

#### ATTACHMENTS

Draft resolution

#### ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or [drex@drcog.org](mailto:drex@drcog.org) or Flo Raitano, Director, Partnership Development and Innovation, at 303-480-6789 or [fraitano@drcog.org](mailto:fraitano@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. \_\_\_\_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT STATE FUNDS IN AN AMOUNT OF \$100,000 FROM THE OFFICE OF ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) FOR THE PURPOSE OF CONTRACTING FOR INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) GRANTS NAVIGATION SERVICES FOR DRCOG AND DRCOG MEMBER GOVERNMENTS.

WHEREAS, DRCOG is the designated Council of Governments (COG) for the ten-county metropolitan region; and

WHEREAS, the passage in 2021 of the bi-partisan Infrastructure Investment and Jobs Act (IIJA) provides grant funding opportunities for local governments; and

WHEREAS, many of those communities lack adequate capacity or ability to research, apply for and secure funding from those federal programs; and

WHEREAS, the Governor's office, working through the Office of Economic Development and International Trade (OEDIT) is making available a no match funding opportunity of \$100,000 to DRCOG for the benefit of its member governments;

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to accept state funds in the amount of \$100,000 from the Office of Economic Development and International Trade (OEDIT) for the purpose of contracting for Infrastructure Investments and Jobs Act (IIJA) grants navigation services for DRCOG and DRCOG member governments.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

---

Jeff Baker, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

---

Douglas W. Rex, Executive Director