



Agenda
Finance and Budget Committee
Wednesday, November 15, 2023
5:40 p.m. – 6:15 p.m.
1001 17th St.
1st Floor, Douglas Fir Conference Room
Denver, CO

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1. Call to order

Consent agenda

2. Move to approve the Consent agenda

- A. Summary of October 18, 2023 meeting
(Attachment A)
- B. Resolution authorizing the Executive Director to extend project completion date for contract number EX 22053 with Gravity Works to March 31, 2024, for the redesign and development of DRCOG's websites.
(Attachment B)
- C. Resolution authorizing the Executive Director to negotiate and execute a revised contract with ECONorthwest for Phase 1 and Phase 2 of the regional housing needs assessment for the DRCOG region in an amount not to exceed \$250,000 for an additional 12 month term.
(Attachment C)
- D. Resolution authorizing the Executive Director to amend the contract with OEDIT for Infrastructure Investment and Jobs Act (IIJA) grants navigation services extending the term to April 30, 2024.
(Attachment D)
- E. Resolution authorizing the Executive Director to extend the contract with EST, Inc. for the purpose of Infrastructure Investment and Jobs Act (IIJA) regional grants navigation services extending the term through April 30, 2024.
(Attachment E)

Action items

3. Select a representative to the Nominating Committee
(Attachment F) Douglas W. Rex, Executive Director
4. Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with The Sanborn Map Company, Inc. (Sanborn) in an amount not to exceed \$750,000 and Nearmap in an amount not to exceed \$450,000 each for two year terms for 2024 and 2025 aerial imagery and related products and services.
(Attachment G) Ashley Summers, Director, Strategic Implementation

Informational item

5. Presentation of the DRCOG 2022/2023 Audit.
(Attachment H) Jenny Dock, Director, Administration and Finance; and CliftonLarsonAllen

Administrative items

6. Report of the Chair
7. Report of the Executive Director
8. **Next meeting – December 20, 2023**
9. Other matters by members
10. Adjourn



SUMMARY
FINANCE AND BUDGET COMMITTEE MEETING
Wednesday October 18, 2023

Present:

Colleen Whitlow, Chair
Nicholas Williams
Tracy Kraft-Tharp
Lisa Feret
Steve Conklin
Tom Mahowald

Mead
Denver City & County
Jefferson County
Arvada
Edgewater
Nederland

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Whitlow called the meeting to order at 5:34 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Williams **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the September 20, 2023 Meeting

Discussion of a resolution authorizing the Executive Director to execute a contract with Consumer Direct Care Network inclusive of a \$95.00 monthly fee per enrolled participant for a two year-term commencing January 1, 2024 with three one-year options to renew upon satisfactory performance.

Jayla Sanchez-Warren provided an overview of the contract to the members. In March 2016, the AAA began to offer self-directed care to veterans referred by the Veterans Health Administration and the VA Eastern Colorado Healthcare System as participants of Veteran Directed Care. The purpose of the program is to provide support to disabled veterans who wish to remain living in their homes with dignity and quality of life. A Request for Proposals (RFP) was published in August 2023 to solicit proposals from Financial Management Services (FMS) providers to deliver fiscal/employer agent services for the program's enrolled veterans. Staff selected Consumer Direct Care Network due to their extensive experience in directing FMS programs, the number of highly qualified staff that can be dedicated to the program, their robust web portal that will serve veterans, and their competitive pricing plan. Staff anticipates the number of veterans enrolled in this program to be more than 115 at the time of contract commencement.

Director Mulvey **moved** to adopt Resolution No. 38, 2023, authorizing the Executive Director to execute a contract with Consumer Direct Care Network inclusive of a \$95.00 monthly fee per enrolled participant for a two year-term commencing January 1, 2024 with three one-year options to renew upon satisfactory performance. The motion was **seconded** and **passed** unanimously.

Discussion of a resolution authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$125,000 for a one-year term to support the development of a regional housing needs assessment.

Sheila Lynch provided a brief overview of the fund distributions to the members. On October 6, 2023, the Department of Local Affairs (DOLA) informed DRCOG that the application to the More Housing Now Set Aside of the EIAF for \$125,000 to support the development of a regional housing needs assessment was awarded. The purpose of the funds is to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels with planning and analysis to address barriers to the development of affordable housing in their communities. The EIAF funding requires a 50% match. This funding will be aligned with Metropolitan Transportation Planning funding through the Unified Planning Work Program (UPWP) to support the development of a regional housing needs assessment.

Director Williams **moved** to adopt Resolution No. 39, 2023, authorizing the Executive Director to accept funds from the Colorado Department of Local Affairs, Colorado's Energy and Mineral Impact Assistance Fund, in the amount of \$125,000 for a one-year term to support the development of a regional housing needs assessment. The motion was **seconded** and **passed** unanimously.

Report of the Chair

There was no report.

Report of the Executive Director

ED Rex informed the members that DRCOG's annual audit has been completed and the results of the audit will be presented at their November meeting. He thanked Jenny Dock and her staff for all their hard work during the audit.

Other Matters by Members

There were no other matters by members.

Next Meeting

The next meeting is scheduled for November 15, 2023.

The meeting adjourned at 5:47 p.m.

ATTACH B

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Consent Agenda	2 - B

SUBJECT

This action authorizes the DRCOG Executive Director to extend contract number EX 22053 with Gravity Works to allow for additional time to complete the terms of the current contract for website redevelopment and design.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends authorizing the Executive Director to extend contract number EX 22053 with Gravity Works for a complete website redesign and development. There will be no increase in funding to the contract.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG's web presence includes a main site at www.drcog.org, along with secondary sites which support programs, like www.waytogo.org, as well as functionally divergent tertiary sites like <https://data.drcog.org/>. DRCOG last undertook a major website refresh more than seven years ago, and Finance and Budget Committee approved negotiating a contract with Gravity Works to redevelop and redesign all web properties on August 17, 2022. At the June 21, 2023 Finance and Budget Committee meeting the executive director was authorized to extend the contract to December 31, 2023 due to delays in completion of foundational tasks, including stakeholder engagement. Further delays have occurred related to ensuring we meet accessibility requirements, along with finalization of site design, and estimated completion date is now March 31, 2024. This request does not seek any increase in funding, and this project is included in our approved budget.

PREVIOUS DISCUSSIONS/ACTIONS

[August 17, 2022](#) - Finance and Budget Committee approved negotiation of a contract for web development and design with Gravity Works

[June 21, 2023](#) - Finance and Budget Committee approved a contract extension to December 31, 2023.

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to extend project completion date for contract number EX 22053 with Gravity Works to March 31, 2024, for the redesign and development of DRCOG's websites.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Steve Erickson, Communications and Marketing Director, at 303-480-6716 or serickson@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND
PROJECT COMPLETION DATE FOR CONTRACT NUMBER EX 22053 WITH
GRAVITY WORKS TO MARCH 31, 2024, FOR THE REDESIGN AND DEVELOPMENT
OF DRCOG'S WEBSITES.

WHEREAS, DRCOG has multiple websites representing its digital front door, building awareness and perception of our organization, and helping people and stakeholders across the region access our services and resources; and

WHEREAS, a Request for Proposals for professional website design and development services was issued on June 9, 2022, and seven firms responded; and

WHEREAS, an evaluation team comprising DRCOG staff and external professionals reviewed the proposals and conducted interviews; and recommended the selection of Gravity Works to provide professional design and development services; and

WHEREAS, the Finance and Budget Committee on Aug. 17, 2022, approved a resolution authorizing DRCOG Executive Director to negotiate a contract with Gravity Works to provide professional website redesign and development; and

WHEREAS, the the Finance and Budget Committee on June 21, 2023, approved a resolution extending the contract to December 31, 2023 due to delays in completing foundational elements of the project, including stakeholder engagement and planning; and

WHEREAS, the project is further delayed due to accessibility requirements and final approvals of site design

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to extend project completion date for contract number EX 22053 with Gravity Works to March 31, 2024, for the redesign and development of DRCOG's websites.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023
at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH C

To: Chair and Members of the Board of Directors

From: Douglas W. Rex, Executive Director
303 480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Consent Agenda	2 - C

SUBJECT

Authorizing the Executive Director to negotiate and execute a revised consultant contract to develop a regional housing needs assessment for the DRCOG region.

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends adopting a resolution authorizing the Executive Director to negotiate and execute a revised one-year contract with ECONorthwest for Phases 1 and 2 of the regional housing needs assessment for the DRCOG region with a total amount not to exceed \$250,000.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG facilitated a Request for Proposal (RFP) process for the Regional Housing Needs Assessment (RHNA) in July 2023 to identify a consultant team to lead the two-phase process of the RHNA. The Finance and Budget committee adopted a resolution on August 24, 2023 authorizing the Executive Director to negotiate a contract with the consultant for the first phase of the RHNA and DRCOG entered into a contract with ECONorthwest in September 2023 for the first phase at \$125,000.

Since entering into the contract, DRCOG has received a revenue contract from the Department of Local Affairs (DOLA)'s More Housing Now Initiative set aside program through the Energy and Mineral Impact Fund for \$125,000 to support the second phase of the RHNA.

DRCOG staff recommend that the Finance and Budget Committee authorize the Executive Director to negotiate and execute a revised contract with ECONorthwest, for Phase One and Phase Two of the RHNA. The total contract amount is not to exceed \$250,000 and the contract term will be one year.

PREVIOUS DISCUSSIONS/ACTIONS

[August 24, 2023](#) – Finance and Budget Committee approved a contract with ECONorthwest for Phase 1.

[October 18, 2023](#) – Finance and Budget Committee approved funds be accepted from DOLA.

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to negotiate and execute a revised contract with ECONorthwest for Phase 1 and Phase 2 of the regional housing needs assessment for the DRCOG region in an amount not to exceed \$250,000 for an additional 12 month term.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Sheila Lynch, Division Director, Regional Planning and Development at (303) 480-6839 or slynch@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A REVISED CONTRACT WITH ECONORTHWEST FOR PHASE 1 AND PHASE 2 OF THE REGIONAL HOUSING NEEDS ASSESSMENT FOR THE DRCOG REGION IN AN AMOUNT NOT TO EXCEED \$250,000 FOR AN ADDITIONAL 12 MONTH TERM.

WHEREAS, the Denver Regional Council of Governments, as the Metropolitan Planning Organization, is responsible for carrying out and maintaining the continuing, cooperative, and comprehensive transportation planning process in the Greater Denver Transportation Management Area; and

WHEREAS, the Unified Planning Work Program (UPWP), prepared biennially, is the two-year work program for the Metropolitan Planning Organization and serves as the management tool for scheduling, budgeting, and monitoring the planning activities of participating entities; and

WHEREAS, the FY 2024 - FY 2025 UPWP was adopted in August 2023; and

WHEREAS, DRCOG has a task in FY 2024 - FY 2025 UPWP to assess regional housing needs and opportunities that have a significant role in growth, housing, and economic development patterns contributing to growth in regional travel demand; and

WHEREAS, CDOT is in concurrence with DRCOG pursuing consultant services for a regional housing needs assessment in furtherance of the work outlined in the UPWP; and

WHEREAS, DRCOG has an existing contract with ECONorthwest in the amount of \$125,000 signed on September 25, 2023 for the first phase of the first phase of the regional housing needs assessment, by the Executive Director; and

WHEREAS, DRCOG received a revenue contract on November 2023 from the Department of Local Affairs from the More Housing Now Initiative through the Energy and Mineral Impact Assistance Program in the amount of \$125,000;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is authorized to negotiate and execute a revised contract with ECONorthwest for Phase 1 and Phase 2 of the regional housing needs assessment for the DRCOG region in an amount not to exceed \$250,000 for an additional 12 month term.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023 at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH D

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6747 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Consent Agenda	2 - D

SUBJECT

This action is related to a contract with EST Inc. to provide Regional Grant Navigation services for the Infrastructure Investment and Jobs Act (IIJA) programs using funds provided and accepted from the Colorado Office of Economic Development and International Trade (OEDIT).

PROPOSED ACTION/RECOMMENDATIONS

Motion to authorize the Executive Director to extend the contract with the Colorado Office of Economic Development and International Trade (OEDIT) for IIJA regional grant navigation services through April 30, 2024.

ACTION BY OTHERS

The Finance & Budget Committee authorized the Executive Director to accept funds from OEDIT beginning on April 1, 2023 and terminating on December 31, 2023 for the purpose of providing IIJA grants navigation services for the DRCOG region.

SUMMARY

The bi-partisan Infrastructure Investment and Jobs Act of 2021(IIJA) provides for approximately \$1.2 trillion in federal funds for investment in infrastructure and job creation, including approximately 70 programs with funding available to local governments in Colorado. The Colorado Office of Economic Development and International Trade (OEDIT) originally provided funding that would allow DRCOG to contract for IIJA grant navigation services through the end of 2023. Recent decisions at the state level have extended that period to run for a full year, beginning with the start of regional grant navigation services by EST, Inc. on April 15, 2023 and concluding on April 30, 2024.

PREVIOUS DISCUSSIONS/ACTIONS

[January 18, 2023](#) – Finance and Budget Committee approved Resolution No. 6, 2023.

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to amend the contract with OEDIT for Infrastructure Investment and Jobs Act (IIJA) grants navigation services extending the term to April 30, 2024.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org or Flo Raitano, Director, Partnership Development and Innovation, at 303-480-6789 or fraitano@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND THE CONTRACT WITH OEDIT FOR INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) GRANTS NAVIGATION SERVICES EXTENDING THE TERM TO APRIL 30, 2024.

WHEREAS, DRCOG is the designated Council of Governments (COG) for the nine-county metropolitan region; and

WHEREAS, the Finance and Budget Committee of DRCOG approved the acceptance of funding from the Colorado Office of Economic Development and International Trade (OEDIT) for the purpose of contracting for Regional Grants Navigation (RGN) services for the Infrastructure Investment and Jobs Act (IIJA) on January 18, 2023; and

WHEREAS, the Governor's office, working through the Office of Economic Development and International Trade (OEDIT) has decided to extend the contract for a full year from the start date of the RGN in lieu of having it end on December 31, 2023.

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to amend the contract with OEDIT for Infrastructure Investment and Jobs Act (IIJA) grants navigation services extending the term to April 30, 2024.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023
at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACHE

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6747 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Consent Agenda	2 - E

SUBJECT

This action is related to a contract with EST Inc. to provide Regional Grant Navigation services for the Infrastructure Investment and Jobs Act (IIJA) programs using funds provided and accepted from the Colorado Office of Economic Development and International Trade (OEDIT).

PROPOSED ACTION/RECOMMENDATIONS

Motion to authorize the Executive Director to extend the contract with EST, Inc. for IIJA regional grant navigation services in an amount not to exceed \$85,000 through April 30, 2024.

ACTION BY OTHERS

The Finance & Budget Committee authorized the Executive Director to negotiate and execute a contract with EST, Inc. for approximately \$85,000 beginning on April 1, 2023 and terminating on December 31, 2023 for the purpose of providing IIJA regional grants navigation services for the DRCOG region.

SUMMARY

The bi-partisan Infrastructure Investment and Jobs Act of 2021(IIJA) provides for approximately \$1.2 trillion in federal funds for investment in infrastructure and job creation, including approximately 70 programs with funding available to local governments in Colorado. The Colorado Office of Economic Development and International Trade (OEDIT) originally provided funding that would allow DRCOG to contract for IIJA grant navigation services through the end of 2023. Recent decisions at the state level have extended that period to run for a full year, beginning with the start of services by EST, Inc. on April 15, 2023. EST Inc, was selected through a competitive RFP process and contracted to provide IIJA regional grant navigation services through December 31, 2023.

PREVIOUS DISCUSSIONS/ACTIONS

[March 15, 2023](#) – Finance and Budget Committee approved Resolution No. 8, 2023.

PROPOSED MOTION

Motion to approve a resolution authorizing the Executive Director to extend the contract with EST, Inc. for the purpose of Infrastructure Investment and Jobs Act (IIJA) regional grants navigation services extending the term through April 30, 2024.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org or Flo Raitano, Director, Partnership Development and Innovation, at 303-480-6789 or fraitano@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND THE CONTRACT WITH EST, INC. FOR THE PURPOSE OF INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) REGIONAL GRANTS NAVIGATION SERVICES EXTENDING THE TERM THROUGH APRIL 30, 2024.

WHEREAS, DRCOG is the designated Council of Governments (COG) for the nine-county metropolitan region; and

WHEREAS, the Finance and Budget Committee of DRCOG approved the acceptance of funding from the Colorado Office of Economic Development and International Trade (OEDIT) for the purpose of contracting for Regional Grants Navigation (RGN) services for the Infrastructure Investment and Jobs Act (IIJA) on January 18, 2023; and

WHEREAS, the Governor's office, working through the Office of Economic Development and International Trade (OEDIT) has decided to extend the contract for a full year from the start date of the RGN in lieu of having it end on December 31, 2023; and

WHEREAS, the Finance and Budget Committee of DRCOG approved the contract with EST, Inc. for the delivery of RGN services on March 15, 2023 to conclude by December 31, 2023.

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to extend the contract with EST, Inc. for the purpose of Infrastructure Investment and Jobs Act (IIJA) regional grants navigation services extending the term through April 30, 2024

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023
at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH F

To: Chair and Members of the Finance & Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Action	3

SUBJECT

This action is related to selection of one member of the Finance and Budget Committee to serve on the Nominating Committee

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Finance and Budget Committee select one (1) member to serve on the Nominating Committee in accordance with the Articles of Association.

ACTION BY OTHERS

N/A

SUMMARY

The *Articles of Association* state that “The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair.” If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for Executive Committee members to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position on the Executive Committee (Board Officer) by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

Select Member to the Nominating Committee

November 15, 2023

Page 2

PROPOSED MOTION

Move to select one member of the Finance and Budget Committee to the Nominating Committee

ATTACHMENTS

List of Eligible F&B Members (Will have served on the Board at least one year as of November 2023)

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Melinda Stevens, Board Coordinator, at 303-480-6744 or mstevens@drcog.org.

Eligible F&B Members

(Members who will have served on the Board at least one year as of November 2023)

Deborah Mulvey
Council Member
City of Castle Pines

Lisa Feret
Council Member
City of Arvada

Claire Levy
County Commissioner
Boulder County

Tracy Kraft-Tharp
County Commissioner
Jefferson County

Paul Haseman
Council Member
City of Golden

Neal Shah
Trustee
Town of Superior

Stephen Barr
Council Member
City of Littleton

Jessica Sandgren
Council Member
City of Thornton

ATTACH G

To: Chair and Members of the Finance and Budget Committee

From: Doug Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Action	4

SUBJECT

This action is related to upcoming data acquisition projects for aerial imagery and related products and services. We are requesting that the Committee allow DRCOG to enter into contracts to procure products and services on behalf of member governments and local partners in support of local and regional decision-making.

PROPOSED ACTION/RECOMMENDATIONS

DRCOG staff recommends executing contracts with The Sanborn Map Company, Inc. (Sanborn) and Nearmap for aerial imagery and related products and services.

ACTION BY OTHERS

N/A

SUMMARY

DRCOG has been facilitating regional data acquisition projects on behalf of member governments and regional partners since 2002. These parties requested that DRCOG coordinate the acquisition of imagery and related products during the 2024/25 project cycle. To accommodate this effort, DRCOG has pursued the following actions.

- determined that Sanborn and Nearmap (both selected through a competitive RFP process in 2021), are eligible for contract renewal.
- provided customized cost quotes to potential partners in April 2023 to coincide with the beginning of their annual budget processes.
- began collecting partner funding commitments in October 2023.

Sanborn has served as DRCOG's aerial imagery acquisition vendor since 2016. Sanborn provides a custom imagery product that is acquired and processed to our specifications once every project cycle. DRCOG staff recommends negotiating and executing a new contract with Sanborn for an amount not to exceed \$750,000.

In addition to imagery captured every two years, a subset of DRCOG's partners also require data captured and delivered more frequently. Nearmap provides imagery and related products and services twice a year as an off-the-shelf, supplemental solution. As part of the 24/25 imagery cycle, DRCOG staff further recommends negotiating and executing a contract with Nearmap for an amount not to exceed \$450,000.

The procurement of imagery and related products and services will be funded by project partners, including member governments and regional, public entities like water utilities and RTD.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

Move to approve a resolution authorizing the Executive Director to negotiate and execute a contract with The Sanborn Map Company, Inc. (Sanborn) in an amount not to exceed \$750,000 and Nearmap in an amount not to exceed \$450,000 each for two year terms for 2024 and 2025 aerial imagery and related products and services.

ATTACHMENT

Draft resolution

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or drex@drcog.org; or Ashley Summers, Director of Strategic Implementation, at 303-480-6746 or asummers@drcog.org.

DENVER REGIONAL COUNCIL OF GOVERNMENTS
STATE OF COLORADO

FINANCE AND BUDGET COMMITTEE

RESOLUTION NO. __, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SANBORN MAP COMPANY, INC. (SANBORN) IN AN AMOUNT NOT TO EXCEED \$750,000 AND NEARMAP IN AN AMOUNT NOT TO EXCEED \$450,000 EACH FOR TWO YEAR TERMS FOR 2024 AND 2025 AERIAL IMAGERY AND RELATED PRODUCTS AND SERVICES.

WHEREAS, the Denver Regional Council of Governments, participating members and regional partners desire to acquire imagery and related products and services for the Denver region; and

WHEREAS, this consortium of interested parties has successfully completed similar joint procurements since 2002; and

WHEREAS, this consortium of interested parties wishes DRCOG to again serve as contracting agent in the procurement of imagery and related products and services in 2024 and 2025; and

WHEREAS, Sanborn and Nearmap have been selected as the vendors for the project.

NOW, THEREFORE, BE IT RESOLVED that the Finance and Budget Committee of the Denver Regional Council of Governments hereby authorizes the Executive Director to negotiate and execute a contract with The Sanborn Map Company, Inc. (Sanborn) in an amount not to exceed \$750,000 and Nearmap in an amount not to exceed \$450,000 each for two year terms for 2024 and 2025 aerial imagery and related products and services.

RESOLVED, PASSED AND ADOPTED this ____ day of _____, 2023 at Denver, Colorado.

Colleen Whitlow, Chair
Finance and Budget Committee
Denver Regional Council of Governments

ATTEST:

Douglas W. Rex, Executive Director

ATTACH H

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
November 15, 2023	Informational Item	5

SUBJECT

Presentation of the DRCOG Fiscal Year 2022/2023 Audit.

PROPOSED ACTION/RECOMMENDATIONS

No action is required. This item is for informational purposes.

ACTION BY OTHERS

N/A

SUMMARY

A presentation of the Fiscal Year 2022/2023 audit will be made by CliftonLarsonAllen, certified public accountants.

Each year, in accordance with the DRCOG Articles of Association, DRCOG shall obtain an annual audit of its financial transactions and expenditures.

No findings were reported in this audit for federal awards.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

PROPOSED MOTION

N/A

ATTACHMENT

1. Link: [Fiscal Year 2022/2023 DRCOG Financial Statement](#)
2. Link: [DRCOG Governance Communication](#)

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 at drex@drcog.org; or Jenny Dock, Director of Administration and Finance at 303-480-6707 or at jdock@drcog.org.