



**AGENDA**  
**FINANCE AND BUDGET COMMITTEE**  
**WEDNESDAY, September 20, 2023**  
**5:30 p.m. – 6:00 p.m.**  
**1001 17th St.**  
**7th Floor, Red Rocks Conference Room**  
**Denver, CO 80202**

1. Call to Order

**CONSENT AGENDA**

2. Move to Adopt the Consent Agenda
  - i. Approve August 24, 2023 summary  
(Attachment A)

**ACTION ITEM**

3. Discussion of a resolution authorizing the Executive Director to receive and distribute approximately \$580,000 in 2024 NSIP funds to Volunteers of America and Project Angel Heart.  
(Attachment B) Jayla Sanchez-Warren, Director, Area Agency on Aging

**ADMINISTRATIVE ITEMS**

4. Report of the Chair
5. Report of the Executive Director
6. Other Matters by Members
7. **Next Meeting – October 18, 2023**
8. Adjourn

Persons in need of auxiliary aids or services, such as interpretation services or assisted listening devices, are asked to contact DRCOG at least 48 hours in advance of the meeting by calling (303) 455-1000.

# ATTACH A

SUMMARY  
SPECIAL FINANCE AND BUDGET COMMITTEE MEETING  
Thursday, August 24, 2023  
**Held via Microsoft Teams**

Present:

Colleen Whitlow, Chair	Mead
Nicholas Williams	Denver City & County
Deborah Mulvey	Castle Pines
Steve Conklin	Edgewater
Paul Haseman	Golden
Stephen Barr	Littleton
Tom Mahowald	Nederland
Neal Shah	Superior

Others Present: Doug Rex, Executive Director; and DRCOG staff.

Chair Whitlow called the meeting to order at 1:00 p.m. with a quorum present.

Move to Adopt the Consent Agenda

Director Haseman **moved** to adopt the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the August 16, 2023 Meeting

Discussion of a resolution authorizing the Executive Director to negotiate and execute a contract with ECONorthwest for Phase 1 of a regional housing needs assessment for the DRCOG region in an amount not to exceed \$125,000 for a 12 month term.

Kris Valdez provided a brief overview of the contract to the members. Over the last year, DRCOG's Board of Directors have discussed developing a Regional Housing Assessment and Housing Strategy. On July 11, 2023, DRCOG released a Request for Proposal (RFP) to solicit services from consulting firms with experience in developing housing needs assessment at the regional scale. DRCOG received six proposals in response to the RFP which were reviewed and evaluated by a selection panel. The funding approach for this project includes funding from Federal planning funds through the FY 2022- 2023 and 2024-2025 Unified Planning Work Program and a grant through the Department of Local Affairs (DOLA)'s Affordable Housing Now set aside program through the Energy and Mineral Impact Fund. DRCOG should hear from DOLA by mid-October whether we were successful with this grant opportunity. Staff expects to utilize the selected consultant for the second phase and will bring a separate item to the F&B Committee later this fall once a funding strategy is confirmed.

Director Mahowald **moved** to adopt Resolution No. 36, 2023, authorizing the Executive Director to negotiate and execute a contract with ECONorthwest for Phase 1 of a regional housing needs assessment for the DRCOG region in an amount not to exceed \$125,000 for a 12 month term. The motion was **seconded** and **passed** unanimously.

Special Finance and Budget Committee Meeting Summary

August 24, 2023

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Report of the Chair

There was no report.

Report of the Executive Director

There was no report.

Other Matters by Members

There were no other matters by members.

Next Meeting

The next meeting is scheduled for September 20, 2023.

The meeting adjourned at 1:18 p.m.

**ATTACH B**

To: Chair and Members of the Finance and Budget Committee

From: Douglas W. Rex, Executive Director  
303-480-6747 or [drex@drcog.org](mailto:drex@drcog.org)

Meeting Date	Agenda Category	Agenda Item #
September 20, 2023	Action	3

**SUBJECT**

This action is related to the distribution of FFY2024 Nutrition Service Incentive Program (NSIP) funds.

**PROPOSED ACTION/RECOMMENDATIONS**

DRCOG staff recommends that the Finance and Budget Committee authorize the Executive Director to receive and distribute 2024 NSIP funds.

**ACTION BY OTHERS**

N/A

**SUMMARY**

NSIP is a federal nutrition program for older adults authorized by the Older Americans Act (OAA). Through the State Unit on Aging, NSIP funds are awarded to DRCOG and other Area Agencies on Aging in proportion to the number of OAA meals served throughout the state in the previous year. Neither DRCOG nor the State are aware of the exact number of dollars DRCOG will receive in 2024, however DRCOG anticipates receiving approximately \$580,000 based on past years' NSIP funding.

The amount allocated to the DRCOG AAA shall be distributed to OAA-funded nutrition providers, namely Volunteers of America (VOA) and Project Angel Heart. By adopting this resolution, the Finance and Budget Committee is authorizing 2024 NSIP funds to be distributed to VOA and Project Angel Heart.

**PREVIOUS DISCUSSIONS/ACTIONS**

N/A

**PROPOSED MOTION**

Move to approve a resolution authorizing the Executive Director to receive and distribute approximately \$580,000 in 2024 NSIP funds to Volunteers of America and Project Angel Heart.

**ATTACHMENT**

Draft resolution

**ADDITIONAL INFORMATION**

If you need additional information, please contact Douglas W. Rex, Executive Director, at (303) 480-6701 or [drex@drcog.org](mailto:drex@drcog.org); or Jayla Sanchez-Warren, Director, Area Agency on Aging, at (303) 480-6735 or [jswarren@drcog.org](mailto:jswarren@drcog.org).

DENVER REGIONAL COUNCIL OF GOVERNMENTS  
STATE OF COLORADO

FINANCE & BUDGET COMMITTEE

RESOLUTION NO. \_\_, 2023

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO RECEIVE AND  
DISTRIBUTE 2024 NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) FUNDS TO  
VOLUNTEERS OF AMERICA AND PROJECT ANGEL HEART.

WHEREAS, it is anticipated that Congress will authorize and appropriate NSIP funds for the nutrition program in federal FY 2024 under the provisions of Title III of the Older Americans Act (OAA), as amended, and distribute the funds to states; and

WHEREAS, through the State Unit on Aging division of the Colorado Department of Human Services it is anticipated that 2024 NSIP funds will be allocated proportionately to the Area Agencies on Aging (AAA); and

WHEREAS, the Denver Regional Council of Governments is designated by the State to receive and distribute NSIP funds as the Area Agency on Aging for the eight-county metro region; and

WHEREAS, the Denver Regional Council of Governments will distribute the NSIP funds to contracted OAA nutrition providers;

NOW, THEREFORE BE IT RESOLVED that the Finance and Budget Committee authorizes the Executive Director to receive and distribute approximately \$580,000 in 2024 NSIP funds to Volunteers of America and Project Angel Heart.

RESOLVED, PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023 at Denver, Colorado.

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Colleen Whitlow, Chair  
Finance and Budget Committee  
Denver Regional Council of Governments

ATTEST:

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Douglas W. Rex, Executive Director